



TEAM ALBERTA COACH - JOB DESCRIPTION

PURPOSE

Tennis Alberta's Provincial Coaches will be instrumental in the content planning, delivery, evaluation, and management of Tennis Alberta's 2019 Rogers Junior Indoor National Provincial Team for Alberta.

MAIN RESPONSIBILITIES/DUTIES:

U12, U14, U16 & U18 Rogers Junior Indoor Nationals - Team Alberta:

- Lead in the planning any on-court or training content as required; attend and deliver training in preparation for the Rogers Junior Indoor Nationals as assigned.
- In consultation with Tennis Alberta's Technical Director of High Performance & Junior Player Development, provincial coaches will provide guidance, mentorship and coaching for the selected team players representing Team Alberta at the 2019 Rogers Junior Indoor Nationals.

Duties include:

- **Provincial Coaches will be required to attend the Provincials (February 23-March 3)**
- Book practice courts and contact players about meeting time.
- Conduct team practices and training camps.
- Gather doubles team request form from players ahead of time and select doubles pairings if needed. Encourage players to be paired up with other Team Alberta players.
- Establish and enforce rules of conduct for the athletes.
- Provide pre and post-match analysis for each athlete and provide performance feedback.
- Scout future opponents.
- Provide motivation and enthusiasm for the players; both for individuals and team.
- Provide a written report to the Technical Manager after each event.
- Attend all event coaches' meetings.
- Submit paperwork to Technical Manager about player plan and schedule.
- Provide Tennis Alberta office with daily updates of tournament results while at an event.
- Support the monitoring of players' annual plans, provided by private coaches, to ensure that training and competition schedules are developmentally appropriate. This is done by connecting with private coaches to ensure clarity of each players' plan.

Please note:

- Serving as an expert resource for players and parents with respect to Tennis Alberta's Provincial Team Programs. All Provincial Coaches must be familiar with all aspects of Tennis Alberta's Junior Competitive Structure and policies and will be expected to communicate and promote the objectives of the Provincial Team
- Support the monitoring of players' annual plans, provided by private coaches, to ensure that training and competition schedules are developmentally appropriate. This is done by connecting with private coaches to ensure clarity of each players' plan.
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COMPENSATION AND TERM

- These are part-time, contracted positions.
- The term of each contracted position will be from March 1st to April 15th, 2019.
- Services will be paid depending on the nature of work:
 - In-province training camps will be paid an hourly coaching fee of \$35/hour;
 - Team traveling opportunities will be paid a daily rate of \$200;
- All travel expenses including accommodation, meals and transportation are reimbursed according to Tennis Alberta's expense policies.
- Tennis Alberta will contract up to four positions as needed to fulfill the program requirements.

QUALIFICATIONS

- Minimum Coach 2 active certification as recognized by the Tennis Professionals Association (TPA) and the Coaching Association of Canada (CAC).
- Minimum of 5 years' experience developing athletes through the Developing, Consolidating and Learning to Perform stages of the LTAD model.
- Post-secondary education in related field will be considered an asset.
- Demonstrated ability to develop and implement programs targeted at various skill levels.
- Coaches with previous contribution and involvement with Tennis Canada and Tennis Alberta will be an asset:
 - Completed or in process of completing the Tennis Canada Mentorship Program which provides coaches with experience working with the national camps and international travel;
 - Sitting on various committees;
 - Travelling with players on behalf of the Provincial Association inter-provincially, nationally and internationally;
 - Coach representing Alberta at Jr. Nationals events;
 - Previous involvement with the Provincial Team programs.
- Previous playing experience, personal achievement, and current participation as a player will be considered an asset.
- Excellent communication, writing, and interpersonal skills are all necessary.
- Candidates must be in good standing with Tennis Alberta and must demonstrate leadership qualities that reflect the association's values.
- Police check (including Vulnerable Sector Check).

To apply, please submit a cover letter and resume by email to Tennis Alberta, no later than February 15, 2019

**** Please submit with subject "APPLICATION, Rogers Junior Nationals Team Coach " to: Peter Ogilvie, Executive Director at: peter.ogilvie@tennisalberta.com**