



# REOPENING PROTOCOLS FOR TENNIS FACILITIES (Post COVID-19 Pandemic)

Most tennis clubs and facilities in Alberta are prepared to meet and exceed current Alberta Health Services Public Health regulations through the Recommended Best Practices as outlined below. Additional actions will be addressed as mandated.

AREA	PHASE 1 (MAJOR RESTRICTION)	PHASE 2 (MINOR RESTRICTIONS)	PHASE 3 (FULLY OPERATIONAL)
<b>Food Service</b>	<ul style="list-style-type: none"> <li>• Suspension of all food &amp; beverage service</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension of all food &amp; beverage service</li> </ul>	<ul style="list-style-type: none"> <li>• All food &amp; beverage services open</li> </ul>
<b>Front Desk</b>	<ul style="list-style-type: none"> <li>• “Cashless” operations</li> <li>• Payments for court bookings &amp; program lessons online</li> <li>• Only accepting critical payments</li> </ul>	<ul style="list-style-type: none"> <li>• “Cashless” operations</li> <li>• Payments for court bookings &amp; program lessons online</li> <li>• Only accepting critical payments</li> </ul>	<ul style="list-style-type: none"> <li>• Fully operational with social distancing</li> <li>• Accepting all forms of payments</li> </ul>
<b>Locker Room, Shower &amp; Toilets</b>	<ul style="list-style-type: none"> <li>• Only bathroom facilities are open (single use only)</li> <li>• Showers or locker room not available</li> <li>• Take all equipment home with you (incl. balls)</li> </ul>	<ul style="list-style-type: none"> <li>• Only bathroom facilities are open (single use only)</li> <li>• Showers or locker room not available</li> </ul>	<ul style="list-style-type: none"> <li>• Fully operational with social distancing</li> </ul>
<b>Tennis Activities</b>	<ul style="list-style-type: none"> <li>• All members will sign a participant waiver prior to playing tennis in our facility</li> <li>• Singles only with social distancing (maximum 2 players on a court)</li> <li>• Cancellation of all competitive tennis tournaments and league play for a minimum of 60 days or until Government introduces normalization measures</li> <li>• There will be staggered court times with 30 minutes reserved between each booking to sanitize courts and transition players coming in/out of the facility</li> <li>• Removal of all non-essential equipment (i.e. benches, score cards, umpire chairs)</li> <li>• Please come changed (so you do not have to change at the centre) and, arrive and leave as close to the scheduled times as possible to reduce your time at the centre. Bring hand sanitizer to disinfect your hands before and after play and avoid touching your face</li> <li>• Court times will be limited to a maximum of 120 minutes Each household may reserve a maximum of one time per day</li> <li>• Players must supply their own balls to play, and can only handle their supplied tennis balls when serving</li> </ul>	<ul style="list-style-type: none"> <li>• Singles &amp; doubles with social distancing (maximum 4 players per court)</li> <li>• Group instruction will be limited to no more than 4 to 6 players per court + coach</li> <li>• Removal of all non-essential equipment (i.e. benches, score cards, umpire chairs)</li> <li>• Please come changed (so you do not have to change at the centre) and, arrive and leave as close to the scheduled times as possible to reduce your time at the centre</li> <li>• Bring hand sanitizer to disinfect your hands before and after play and avoid touching your face.</li> <li>• Court times will be limited to a maximum of 120 minutes</li> </ul>	<ul style="list-style-type: none"> <li>• Fully operational with social distancing</li> </ul>



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<b>Stringing &amp; Equipment Services</b>	<ul style="list-style-type: none"> <li>Stringing Open with sanitization protocols</li> <li>Demos closed</li> <li>No facility equipment, i.e. ball machine, racquets, will be provided</li> </ul>	<ul style="list-style-type: none"> <li>Stringing open</li> <li>Demos open with purchasing new grip for demo</li> <li>No facility equipment, i.e. ball machine, racquets, will be provided</li> </ul>	<ul style="list-style-type: none"> <li>Fully operational</li> </ul>
<b>Outdoor Tennis Courts</b>	<ul style="list-style-type: none"> <li>Singles only with social distancing - maximum 2 players per court</li> <li>Every other court being used</li> <li>Removal of all non-essential equipment (i.e. benches, score cards, umpire chairs)</li> </ul>	<ul style="list-style-type: none"> <li>Singles &amp; doubles with social distancing - maximum 4 players per court</li> <li>Using every court</li> <li>Removal of all non-essential equipment (i.e. benches, score cards, umpire chairs)</li> </ul>	<ul style="list-style-type: none"> <li>Fully operational with social distancing protocols</li> </ul>
<b>Gym</b>	<ul style="list-style-type: none"> <li>Closed</li> </ul>	<ul style="list-style-type: none"> <li>Closed</li> </ul>	<ul style="list-style-type: none"> <li>Fully operational with social distancing protocols</li> </ul>
<b>Maintenance &amp; Janitorial</b>	<ul style="list-style-type: none"> <li>Identification and creation of facility 'touch-map' of the common high-traffic areas with an articulated cleaning and sanitizing strategy put in place to ensure high-traffic areas are regularly and thoroughly cleaned</li> <li>Thoroughly clean and dis-infect all areas of the tennis facility (prior to opening &amp; maintained after opening)</li> <li>Courts will be thoroughly cleaned each day prior to the start of play</li> </ul>	<ul style="list-style-type: none"> <li>Courts will be thoroughly cleaned each day prior to the start of play</li> </ul>	<ul style="list-style-type: none"> <li>Fully operational with social distancing</li> </ul>
<b>Mezzanine</b>	<ul style="list-style-type: none"> <li>No viewing will be permitted (parent drop-off and curbside pick-up only)</li> <li>Removal of all seating areas in the facilities</li> </ul>	<ul style="list-style-type: none"> <li>Removal of all seating areas in the facilities</li> <li>Open for spectators that fit criteria</li> <li>Standing room only with social distancing</li> </ul>	<ul style="list-style-type: none"> <li>Fully operational with social distancing</li> </ul>
<b>Spectators</b>	<ul style="list-style-type: none"> <li>No viewing will be permitted (parent drop-off and curbside pick-up only)</li> </ul>	<ul style="list-style-type: none"> <li>Removal of all seating areas in the facilities</li> <li>Only for parents with child who is under 12 (U12)</li> <li>Parents must maintain social distancing</li> </ul>	<ul style="list-style-type: none"> <li>Fully operational with social distancing</li> </ul>
<b>Communication/ Policy &amp; Procedures</b>	<ul style="list-style-type: none"> <li>Policies and procedures for play and instructed classes</li> <li>Protocols for facility pick-up and drop-off of children</li> <li>Communication and identification of which facilities and services will be in use during our re-opening plan</li> <li>Rules and regulations for courtbooking, payment of programs/services, play (see below)</li> </ul>	<ul style="list-style-type: none"> <li>Policies and procedures for play and instructed classes</li> <li>Protocols for facility pick-up and drop-off of children</li> <li>Communication and identification of which facilities and services will be in use during our re-opening plan</li> <li>Rules and regulations for courtbooking, payment of programs/services, play (see below)</li> </ul>	<ul style="list-style-type: none"> <li>Fully operational with social distancing</li> </ul>



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<b>Staffing &amp; Personnel</b>	<ul style="list-style-type: none"> <li>Limited staff office hours will be mandated for all administrative staff members</li> <li>No in-person meetings will take place (minimum 60 days or until normalization occurs); all meetings will be virtual or by telephone</li> <li>Regular wellness checks with all staff members will take place</li> <li>Staff will be mandated to regularly wash their hands and sanitize before/after every interaction with staff, members, guests or participants</li> <li>Staff will be required to sanitize upon entry and exiting the facility</li> <li>No staff travel (business) will be permitted for the remainder of 2020</li> <li>All staff members taking vacation will be required to self-isolate (14 days) upon returning to Canada</li> </ul>	<ul style="list-style-type: none"> <li>Limited staff office hours will be mandated for all administrative staff members</li> <li>No in-person meetings will take place (minimum 60 days or until normalization occurs); all meetings will be virtual or by telephone</li> <li>Regular wellness checks with all staff members will take place</li> <li>Staff will be mandated to regularly wash their hands and sanitize before/after every interaction with staff, members, guests or participants</li> <li>Staff will be required to sanitize upon entry and exiting the facility</li> <li>No staff travel (business) will be permitted for the remainder of 2020</li> <li>All staff members taking vacation will be required to self-isolate (14 days) upon returning to Canada</li> </ul>	<ul style="list-style-type: none"> <li>Fully operational with social distancing</li> </ul>
<b>Upon Entry/Exiting of the Facility</b>	<ul style="list-style-type: none"> <li>Wellness screening upon entry into the facility - including hand sanitization, use of masks, gloves</li> <li>Players will be required to handsanitize when leaving the tennis facility</li> <li>Court assignments will be posted at the entrance of the facility on white boards (check-in) to limit staff interaction</li> <li>No walk-ins are permitted</li> </ul>	<ul style="list-style-type: none"> <li>Wellness screening upon entry into the facility - including hand sanitization, use of masks, gloves</li> <li>Players will be required to handsanitize when leaving the tennis facility</li> <li>Court assignments will be posted at the entrance of the facility on white boards (check-in) to limit staff interaction</li> <li>No walk-ins are permitted</li> </ul>	<ul style="list-style-type: none"> <li>Fully operational with social distancing</li> </ul>



# REOPENING PROTOCOLS FOR TENNIS PROGRAMMING & INSTRUCTION (Post COVID-19 Pandemic)

LESSON TIMES	PHASE 1 (MAJOR RESTRICTION)	PHASE 2 (MINOR RESTRICTIONS)	PHASE 3 (FULLY OPERATIONAL)
<b>Pre-Class</b>	<ul style="list-style-type: none"> <li>Tennis professional washes hands before every lesson</li> <li>Participants enter court with social distancing</li> </ul>	<ul style="list-style-type: none"> <li>Tennis professional washes hands before every lesson</li> <li>Participants enter with court social distancing</li> </ul>	<ul style="list-style-type: none"> <li>Tennis professional washes hands before every lesson</li> <li>Participants enter court with social distancing</li> </ul>
<b>During Class</b>	<ul style="list-style-type: none"> <li>Equipment can only be used and handled by tennis professional (e.g. markers, tennis balls)</li> <li>Maintain social distancing at all times, including when giving feedback and while players are resting</li> <li>Don't use unnecessary equipment such as drop down lines.</li> <li>Don't let students handle any coaching equipment - coach to pick up balls and feed drills</li> </ul>	<ul style="list-style-type: none"> <li>Equipment can only be used and handled by tennis professional (e.g. markers, tennis balls)</li> <li>Maintain social distancing at all times, including when giving feedback and while players are resting</li> <li>Don't let students handle any coaching equipment - coach to pick up balls and feed drills.</li> <li>6 players on court, use extra court to spread players out. If court not available, 4 players only hitting and clearly mark waiting area for player that is off</li> </ul>	<ul style="list-style-type: none"> <li>Equipment can only be used and handled by tennis professional (e.g. markers, tennis balls)</li> <li>Maintain social distancing at all times, including when giving feedback and while players are resting</li> <li>6 players on court, use extra court to spread players out. If court not available, 4 players only hitting and clearly mark waiting area for player that is off</li> <li>Players can pick up and handle tennis balls</li> </ul>
<b>Post Lesson</b>	<ul style="list-style-type: none"> <li>Coach responsible for wiping down the equipment at the end and beginning of each shift</li> <li>Have program participants exit court while social distancing</li> </ul>	<ul style="list-style-type: none"> <li>Coach responsible for wiping down the equipment at the end and beginning of each shift</li> <li>Have program participants exit court while social distancing</li> </ul>	<ul style="list-style-type: none"> <li>Have program participants exit court while social distancing</li> </ul>

\*Tennis Alberta would like to acknowledge and thank the Osten & Victor Alberta Tennis Centre for sharing content for the purposes of this document.