



(780) 415-1661 

info@tennisalberta.com 

tennisalberta.com 

11759 Groat Rd, Edmonton, AB, T5M 3K6 

---

## TENNIS ALBERTA JOB ADVERTISEMENT

# GREENFIELD TENNIS CLUB - HEAD TENNIS PROFESSIONAL

Tennis Alberta is the not-for-profit provincial sport governing body for tennis in the province of Alberta. We are working with one of our member facilities, Greenfield Tennis Club, to find their new Head Tennis Professional. Greenfield Tennis Club is part of the Greenfield Community League and is located at 3803 114 St NW, Edmonton, AB, T6J 1W9.

This is a contract position for the 2025 outdoor season that will include both scheduled programming hours and the opportunity to build clinics and a private lesson client base throughout the season. The selected candidate will also be able to supplement their hours at Greenfield with additional coaching opportunities in other Tennis Alberta programs.

## Role & Responsibilities

The Head Tennis Professional will work with Greenfield Tennis Club and Tennis Alberta to design and deliver programming that engages the Greenfield community and club membership. This is a role ideal for a coach interested in building and developing a club community and client base.

Key programming initiatives will include:

### **Junior Programming**

- Youth After-School Programs
- Summer Camps
- Tennis for Schools

### **Adult Programming**

- Week-to-Week Introduction to Tennis Programs
- Drop-in Clinics
- Socials & Other Member-Engagement Events

### **Private Lessons**

- Build a client base of private, semi-private, and small group lessons

## Desired Qualifications

An ideal candidate for this role would possess the following qualifications. If you are missing some of the qualifications below, but still feel you would be a great fit for the role, we encourage you to let us know why in your application.

- Tennis Canada Club Professional 1 Certification (or higher)



(780) 415-1661 

[info@tennisalberta.com](mailto:info@tennisalberta.com) 

[tennisalberta.com](http://tennisalberta.com) 

11759 Groat Rd, Edmonton, AB, T5M 3K6 

- 
- Clear Safe Sport Criminal Record Screening
  - Prior experience coaching in a community club environment
  - Experience coaching juniors and adults in both private and group settings
  - Excellent communication and interpersonal skills
  - Experience using court booking and program registration software (this role will primarily use ClubSpark)
  - Ability to supervise junior coaches during programs
  - An energetic self-starter with an interest in developing and engaging a club community

## Why Work With Us

- Compensation will be discussed with candidates shortlisted for an interview, but the package will include a monthly contract honorarium, a competitive hourly coaching rate for scheduled programs, and the ability to develop a private lesson and clinic client base
- Opportunity to supplement hours at Greenfield Tennis Club with additional coaching hours in Tennis Alberta community programs
- Access to Tennis Alberta partner equipment discounts
- Opportunity to return in future seasons, depending on success

## Application Instructions

Qualified and interested candidates should submit their application, including a resume and cover letter, addressed to Colin Latchford, Tennis Alberta Executive Director at [careers@tennisalberta.com](mailto:careers@tennisalberta.com). Candidates will be reviewed as applications are received, so we encourage applicants to as soon as possible.

We thank all applicants for their interest. Only shortlisted candidates will be contacted to arrange an interview.

## About Tennis Alberta

*Tennis Alberta is the not-for-profit provincial sport governing body for tennis in the province of Alberta. We aim to provide Albertans with the opportunity to pursue tennis as a sport for life. We do this through the delivery of high-quality programming, robust competitive structures, and community engagement.*

You can learn more about Tennis Alberta on our website: [tennisalberta.com](http://tennisalberta.com) or by connecting with Tennis Alberta on social media.