



(780) 415-1661 

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tennisalberta.com 

11759 Groat Rd, Edmonton, AB, T5M 3K6 

TENNIS ALBERTA JOB ADVERTISEMENT

REGIONAL COMMUNITY COACH (MULTIPLE ROLES)

Tennis Alberta is the not-for-profit provincial sport governing body for tennis in the province of Alberta. As part of our new Strategic Plan and Every Kid Can Play Initiative, we aim to expand our program reach through the identification, recruitment, and development of Regional Community Coaches in target communities.

We are seeking up to five Regional Community Coaches to plan and deliver community programming in different areas of the province. This coaching team will be supported by our Senior Coordinator, Community Programs, be provided with Tennis Alberta program equipment and resources, and have access to additional development opportunities.

We are open to candidates from any community in Alberta (outside of Calgary and Edmonton), but are specifically interested in coaches from northern and southern provincial zones.

Role & Responsibilities

Each Regional Community Coach will support local tennis development through the delivery of Tennis Alberta's Community Programs. As well, they will engage other regional communities and clubs with Tennis Alberta Community Events.

Key programming initiatives will include:

Local Community Programs

- Youth "Every Kid Can Play" - After-School Programs
- Rogers First Set Tour - Rookie and Rising Stars Events
- Tennis for Schools Programs
- Additional Targeted Youth and Adult Programs

Regional Community Events

- Try Tennis Events & Clinics
- Tennis Alberta Road Show Events
- National Bank Family Tennis Days

Additional Opportunities

- Recruit and Coach the 2026 Alberta Summer Games Tennis Team for your Zone
- Professional Development available for the Regional Community Coach Team

Program Reporting

- Report on all required program and event metrics



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Desired Qualifications

An ideal candidate for this role would possess the following qualifications. If you are missing some of the qualifications below, but still feel you would be a great fit for the role, we encourage you to let us know why in your application.

- Tennis Canada Club Professional 1 Certification preferred
 - Note: Depending on the region, candidates with Tennis Canada Instructor certification will be considered
- Clear Safe Sport Criminal Record Screening
- Prior experience coaching in a community environment
- Experience coaching juniors and adults
- Excellent communication and interpersonal skills
- Experience using program registration software
- An energetic self-starter with an interest in developing and engaging their local and regional tennis community
- Availability to coach additional hours both locally and regionally
- Access to a vehicle and a valid driver's license

While we are open to candidates from any community in Alberta (outside of Calgary and Edmonton), we specifically encourage candidates in the following communities to apply: Grande Prairie, Fort McMurray, Medicine Hat, Lethbridge, Central Alberta/Red Deer, Banff/Canmore.

Why Work With Us

- Compensation will include a seasonal honorarium, plus an hourly coaching rate for all community programs and events. The amount of hours will be determined by how many programs and events can be booked in your region.
 - Note: We expect Regional Community Coaches to have other employment outside of this role, ideally as a coach at a local tennis facility.
- Regional Community Coaches will be provided with Tennis Alberta clothing, a full set of community program equipment, and more resources
- Regional Community Coaches will have access to Tennis Alberta partner equipment discounts

Application Instructions

Qualified and interested candidates should submit their application, including a resume and cover letter, addressed to Colin Latchford, Tennis Alberta Executive Director at



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careers@tennisalberta.com. Candidates will be reviewed as applications are received, so we encourage applicants to as soon as possible.

We thank all applicants for their interest. Only shortlisted candidates will be contacted to arrange an interview.

About Tennis Alberta

Tennis Alberta is the not-for-profit provincial sport governing body for tennis in the province of Alberta. We aim to provide Albertans with the opportunity to pursue tennis as a sport for life. We do this through the delivery of high-quality programming, robust competitive structures, and community engagement. You can learn more about Tennis Alberta on our website: tennisalberta.com or by connecting with Tennis Alberta on social media.